

**NON-CONVERSION AGREEMENT
FOR STRUCTURES IN THE 100-YEAR FLOODPLAIN**

(Attached & Detached Garages, Sheds, Storage Rooms - Crawl Spaces
Greater Than 6 Feet in Height)

Application has been made for a Conditioned Permit to build a _____ which does not conform to the elevation requirements of Ordinance 2010-0-30 of Vermilion Parish Police Jury.

Permit # _____

Property Owner _____

Address _____

Design Flood Elevation at the site is: _____ feet (NGVD)

In consideration for the granting of a Conditioned Permit for the above structure which does not conform to the requirements of the Ordinance 2010-0-30 of Vermilion Parish Police Jury, the Property Owner agrees to the following:

1. That the enclosed area, if permitted, shall be used solely for parking of vehicles, limited storage, or access to the building and will never be used for human habitation without first becoming fully compliant with the Floodplain Ordinance in effect at the time of conversion.
2. That all interior walls, ceilings, and floors below the Design Flood Elevation shall be unfinished and/or constructed of flood resistant materials.
3. That mechanical, electrical, or plumbing devices shall not be installed below the Design Flood Elevation.
4. The walls of the enclosed areas below the Design Flood Elevation shall be equipped with at least two vents which permit the automatic entry and exit of flood water with total openings of at least one square inch for every square foot of enclosed area below flood level. The vents shall be on at least two different walls, and the bottoms of the vents shall be no more than one foot above grade.
5. That the requested structure may increase the risk to life and property, and may be subject to increased premium rates for flood insurance from the National Flood Insurance Program.
6. That any variation in construction beyond what is permitted shall constitute a violation and be abatable as such.
7. That this **Non-conversion Agreement** becomes part of Permit# _____ and grants the Building Official and/or Floodplain Administrator the ability to inspect and enforce the provisions of this **Agreement** at any time.

SIGN ONLY IN THE PRESENCE OF A NOTARY:

Owner's Signature / Date

Printed Name

(Additional) Owner's Signature / Date

Printed Name

Type of ID: _____

Witness my hand and official seal, this _____ day of _____ 20____

SEAL:

Notary Public Signature

Note: This Agreement must be used whenever a permit to build or substantially improve an enclosed storage, parking or building access structure is requested within the 100- floodplain below the Design Flood Elevation. This Agreement must be signed whenever Permits or variances are to be issued, for example, garages and accessory structures and foundation enclosures which exceed 6 feet in height. This agreement must be recorded as a deed restriction by the Clerk of Court prior to the Certificate of Occupancy being issued.